



## Rancho High School Key Club General Meeting Minutes

Date: September 21, 2020

Location: via Google Meets

Vice President: Jazelle Morales

- i. Call to Order: 2:30 PM
- ii. Roll Call:
  - a. Number of General Members Present: 70
  - b. Number of Officers Present: 5
  - c. Number of Committee Chairs Present: 4
  - d. Total Number Present: 79
- iii. Special Guest: Our new D28N Lieutenant Governor, Mari Cervantes.
- iv. Faculty Adviser Present (Y/N): Y
- v. Kiwanis Adviser Present (Y/N): N
- vi. Agenda/Objectives:
  - a. According to our agenda, the board and CLTs planned to discuss upcoming events such as the PTP service project formulated by our SP and KFR committees, and MDR committee's RKC Got Talent show. Not to mention, we informed our members of the new date for the next DCM and gave a warm welcome to our new D28N lieutenant governor, **Mari Cervantes**. We also went over the club application process for our new members while also informing them of the accompanying dues they must pay, following our treasurer's handy manual. Further into the meeting, we presented RTC and Fall Rally updates, senior cord requirements, and finalized our meeting with specialized committee breakout rooms for our members to participate in and gain insight on our four different committees while playing a round of pictionary for our icebreaker.
- vii. Scheduled Events:
  - a. Next DCM will take place September 24th via Google Meets (5 pm - 6 pm)
  - b. RKC Got Talent Show- September 25th via Google Meets
  - c. Pastries for PTP- September 27th via Google Meets
- viii. Old Business:
  - a. RKC Got Talent Show: As mentioned in the previous meeting, the MDR committee's social is set to take place on Friday, Sept. 25th and the google forms for members interested in showcasing their talent as well as audience forms were presented.
  - b. 2020-2021 Senior Cord Requirements: **Vincent** refreshed our seniors on the information regarding senior cords and it goes as follows: Must attend three DCMs this term, attend one RTC this year, accomplish at least 25 service hours, and must be a paid and standing member by Dec. 1st.
  - c. Regional Training Conference 2020 Updates: The date for the virtual segment of RTC has been revealed and it is set to take place on Oct. 24th via Google Meets. The link for the sign up form was presented to our members.
  - d. Fall (Spring) Rally 2020 Updates: The date for Fall Rally has also been revealed and will



## **Rancho High School Key Club General Meeting Minutes**

Date: September 21, 2020

Location: via Google Meets

Vice President: Jazelle Morales

commence on April 24th. A sign up form has not been issued to members yet.

### **ix. New Business:**

- a. Upcoming service project: Pastries for PTP is an advocacy service project organized by our SP committee chairwoman, **Melika**, and KFR committee chairwoman, **Navaeh**, that will raise awareness for the Pediatric Trauma Program through fun interactive games and baking a simple chocolate chip cookie recipe.
- b. Club Application and Dues: **Vincent** has announced the start of the annual club applications and provided a google form link for our members to access. On the topic of applications, club dues were heavily focused on due to the confusion surrounding the payment process. Our treasurer, **Elizabeth**, mentioned the step-by-step manual she created and emailed to members to follow when paying the \$12 due on the Rancho High School website. In addition, she advised members to email a screenshot of their payment to her executive account for verification.

### **x. Announcements/Remarks:**

- a. As always, we notified our members to join our Remind, Instagram account (@rancho.kc.lv), and twitter for club updates, news, and service opportunities.
- b. LTG **Mari** formally introduced herself to our club and expressed her excitement and honor to be leading us for the 2020-2021 term. She stated that she will have a lot of projects scheduled ahead in the year for all of Division 28 to participate in. She promised to keep every member updated on the division news through emails and suggested that our members follow D28N's instagram page (@d28nphoenixes) for news concerning events such as DCMs, RTC, and Fall Rally.
- c. After discussing important business, we allowed our members to participate in the "Elements of Service", which correlates with our Avatar theme, where each committee is broken up into different Google Meets based on an element and topic they are associated with. SP committee was water (advocacy service), RTC committee was air (Lifestyle change service), MDR committee was earth (Philanthropic service), and KFR committee was fire (indirect and direct service). Members were free to browse each committee and interact with the head chairs and gain information regarding their committee and connect with one another through the topics associated with their element.
- d. To end the meeting, we all participated in a game of pictictionary for our icebreaker game. **Vincent** was the artist for the majority of the round and each elemental group had to try their best guessing what he was drawing. But by the end of the game, air won with a whopping three points. Our members were well engaged and enjoyed the icebreaker.

### **xi. Privilege of the Floor:**

- a. We are continuing our *Tea Time* tradition by allowing our members to freely discuss their



## **Rancho High School Key Club General Meeting Minutes**

Date: September 21, 2020

Location: via Google Meets

Vice President: Jazelle Morales

day or bring up any topics they desire to talk about, while following safekey guidelines.

For privacy reasons, information provided by our members will not be disclosed.

- xii. Adviser's Remarks: No remarks were presented.
- xiii. Next Meeting: TBA
- xiv. Adjournment: 3:30 PM

